

MECHANICAL TRAINER

POSITION LEVEL	Contract Position 5 days per week
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REPORTS TO	Automotive Training Coordinator
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JOB SUMMARY	<i>The motor mechanic-trainer will work with marginalised and at risk youth and will deliver Cert I and II in Automotive and, associated aspects of the automotive industry, occupational health and safety requirements and will develop the confidence and self-esteem of participants, and enhance their future employment and training opportunities.</i>
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PRIMARY RESPONSIBILITIES	<ol style="list-style-type: none">1. Assist with the planning, delivery, assessment and evaluation of the mechanical training component within each course2. Assist with the provision of an effective training program utilising a self-paced and flexible learning approach3. Assist young people to gain knowledge and develop skills in the following areas:<ul style="list-style-type: none">• Basic care maintenance• Tool recognition and use• Vehicle dismantling and assembly• Panel preparation• Battery testing and replacement• Systems technology• Vehicle detailing• Workshop safety• Team work4. Engender an understanding of the work environment and automotive industry amongst participants5. Assist the Program Coordinator with the orientation of course participants6. Assist in job search activities with the young people7. Participate in Case Management meetings and staff meetings as required8. Provide a safe and supportive learning environment including supervision of participants9. Assess participants for achievement of skill competencies10. Maintain participants skill records, attendance and other records throughout the duration of the course11. Maintain work environment so as to minimise risk to both customers and staff12. Report identifiable risk so that immediate action can be taken13. Uphold and promote the policies and mission of the YMCA14. Comply with all practices in the Quality Manual15. Contribute to consistency and quality practice in the business systems within the YMCA by monitoring and reviewing work practices and making recommendations leading to continuous improvements.
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KNOWLEDGE AND EXPERIENCE

1. Trade Qualification as a Mechanic, a minimum of 3 to 5 years industry experience
2. Understanding of young people and youth issues
3. Understanding of and ability to apply Occupational Health and Safety principles
4. Good communication skills
5. Ability to work with minimal supervision
6. An understanding and commitment to maintaining the confidentiality of participants and staff of the organisation
7. Ability to work effectively within a team environment
8. Ability to relate to young people in a training environment
9. Ability to motivate, encourage and direct participants
10. Capability to act as a positive role model for participants
11. Current Senior First Aid and CPR Certificate
12. Current Certificate of Suitability in accordance with the Commission for Children and Young People Act 2000 or in the process of attaining one
13. The ability to manage challenging behaviour
14. Experience of working with young people
15. Knowledge of how to work in a culturally sensitive manner

Ideally, the applicant would also have or willing to undertake of their own doing:

16. Completion of Certificate IV in Workplace Training and Assessment (BSZ 40198 or equivalent) Completion of qualification within six months or employment.
17. Demonstrated experience in delivering training and pre-vocational programs

Authorised By:..... Dated 24th July 2007